

Gbolahan Olayemi

Experienced Legal Practitioner, Consultant, Specialist

<https://www.linkedin.com/in/gbolahanolayemi>

Profile

I am an innovative, skilled and experienced attorney in legal tech, corporate law and fintech.

I possess exceptional skills in communication (writing, speaking, legal writing and drafting), negotiation and advocacy. I have worked across a myriad of industries and provided legal consultancy services to businesses at different levels - startup, small, medium and large.

Details

gbolahan_olayemi@yahoo.com

Employment History

Legal Counsel and Contracts Manager at Paycom Nigeria Limited (OPay)

January 2020 - Present

Legal risk analysis and management of both internal and external stakeholders || Championing of **strategic business and corporate restructuring** of legal entities || Coordination with business-wide partners on **ethics and compliance** || **Employee and labour-related legal support** and guidance || Regulatory monitoring of governmental policies and **assistance to procure required Fintech licenses** || **Tech-related legal support for integrations, payment systems and gateways**, as well as Application Programming Interfaces || **Contract management** – research and drafting, document registry management, review and execution.

Founder at 234Legal, Lagos, Nigeria

October 2018 - Present

234Legal is a legal software company which creates legal software for lawyers, legal departments and enterprises. Its vision includes using technology to create Nigeria's first truly virtual law firm, and a broad range of interconnected services that are fast, reliable and affordable.

Responsible for overall ideation, conceptualization, management, administration and business development.

Legal Officer at Coca-Cola Nigeria Limited, Lagos, Nigeria

October 2015 – October 2018

Contract Management: preparation, review and execution for several agreement types: Market Activation, Promotional, Facilities, Terms of Engagements, Service Level Agreements and Statement of Works.

Processes vetting, alignment and standardization (anti-bribery compliance, Due Diligence, and Government dealing).

Legal Research and Advisory, Legal writing and drafting, Litigation monitoring and case profiling, E-Library integration of historical documents, processes and general correspondence.

Corporate Governance and Transactional legal support for Mergers and Acquisitions, New portfolios, and Market launches.

Skills

Communication

Legal Research

Legal Writing

Legal Drafting

Information Technology

Interpersonal Skills

Leadership and Teamwork

Digital Marketing

Hobbies

Writing, Coding, Technology, Designs, Website Development, Branding, Reading, Music, Traveling.

Languages

English

Yoruba

Legal Associate at The Write House, Lagos, Nigeria

July 2015 – September 2015

At the Write House, I drafted, proof-read and executed all types of legal documents.

As a Legal Writing Consultant, I also provided legal writing training and consultancy on brief writing, advocacy and communication skills tp.

At Assizes Law Firm (the adjunct part of the Write House), I handled tax matters, litigation negotiations, drafting and conducted client interviews.

Private Legal Practice

December 2012 – June 2015

Legal Drafting, including tenancy agreements, Contracts for sale, Partnership agreements, Joint Venture Agreements, Powers of Attorney.

Legal Research, Negotiation, soliciting and legal consultancy, covering real estate, intestacy, corporate governance, oil and gas legal advisory, and tenancy.

Registration, incorporation of Businesses at the Corporate Affairs Commission.

Education

Certificate of Call to the Bar (BL), The Nigerian Law School, Abuja, Nigeria

October 2010 – August 2011

Bachelors of Law (LL.B.), Lagos State University, Lagos, Nigeria

July 2005 – August 2010

Courses

Management and Interpersonal Skills | Nigeria Institute of Management

June 2012 – August 2012

Coding and Programming Languages | Codecademy

March 2019 – May 2019

HTML, CSS and JavaScript | W3Schools

July 2019 – December 2019

References

Available upon request